

TAHOE DOUGLAS FIRE PREVENTION DISTRICT  
BOARD OF TRUSTEES MEETING  
**September 25, 2014**

**Those Present:**

Chairman Kevin Kjer  
Vice Chairman Larry Schussel  
Trustee Ann Grant  
Trustee Steve Seibel  
Trustee Greg Felton  
Fire Chief Ben Sharit  
Legal Counsel Mike McCormick

Battalion Chief Tim Allison  
Fire Marshal Eric Guevin  
Fire Inspector Todd Stroup  
Captain Ralph Jones  
Captain Bryce Cranch  
Engineer Andrew Isenberg  
Forester John Pickett  
Firefighter/Paramedic Chris Wade  
Office Manager Kate Warner  
Accounting Specialist Carrie Nolting  
Administrative Assistant Casey O'Neill

**1. Call to Order.**

Meeting was called to order at 3:03 pm.

**2. Pledge of Allegiance.**

Pledge of allegiance was led by Fire Chief Ben Sharit.

**3. Roll Call.**

Chairman Kjer, Vice Chairman Schussel, Trustee Felton, Trustee Grant and Trustee Seibel were present. A quorum was present.

**4. Approval of Agenda.**

Trustee Seibel motioned to approve the agenda. Trustee Felton seconded the motion. No discussion. Motion approved 5-0.

**5. Public Comment.**

None.

**6. Approval of the Consent Calendar.**

Items:

- a) Approval of Minutes 08/27/14
- b) Monthly Expenditures
- c) TDFPD Policies & Procedures Volume 1, General Policy Buildings and Equipment – 10 Use of District Vehicles Personnel Policy

Trustee Felton noted that he made revisions on Item 6c – policies and procedures and requested the item be moved forward for discussion. Vice Chairman Schussel motioned to approve the Consent without Item 6c. Trustee Grant seconded the motion. Motion approved 5-0.

**7. For Possible Action: Consent items moved forward.**

Trustee Felton motioned to adopt Item 6c – policies and procedures with minor clerical revisions. Trustee Seibel seconded the motion. Motion approved 5-0.

**8. For Possible Action: Discussion and possible adoption of Resolution #06-2014 to fund the Tahoe Douglas Fire Protection District Post-Retirement & Trust up to \$1,000,000 by October 31<sup>st</sup>, 2014 pursuant to NRS. 287.017.**

Fire Chief Ben Sharit

This resolution will authorize the transfer of funds up to \$1,000,000 from the fire district budget to the Post-Retirement Trust for investment into the state RBIF fund between now and October 31<sup>st</sup>, 2014. Vice Chairman Schussel motioned to approve the action. Trustee Felton seconded the motion. Motion approved 5-0.

**9. Report Item: Review of Monthly Fire District Activity**

Fire Chief Ben Sharit

Chief Sharit introduced and congratulated new employee, FF/P Christopher Wade. FF/P Wade is a re-hire from a previous TDFPD fire academy. He has been on board since September 8<sup>th</sup>; he has lived in Lake Tahoe since 1995 and he has worked as a paramedic for REMSA since 2000.

**Employee Years of Service Recognition:**

B/C Rich Nalder	34 Years of Service
FF/P Jenny Alustiza	4 Years of Service
Engineer Andy Isenberg	4 Years of Service
FF/P James Ward	1 Year of Service

**Updates:**

**Pancake Breakfast** - Thank you to those Trustees who attended. Acknowledged B/C Allison and B Shift crew for their outstanding job running this year's event. Great turn out from the public. Distribution of the donations and proceeds made from event to be determined.

**First Annual Retiree Luncheon** – A total of seventeen retirees attended this relaxing event to reconnect our retired and current firefighters. Next luncheon will be scheduled for September 16<sup>th</sup>, 2015.

**Health Insurance Renewal** – Insurance Committee is still soliciting stop loss coverage for possible self-insurance. Next meeting is October 14<sup>th</sup>, 2014. Started the bidding process early (one bid so far, anticipate more to come).

**King Fire** – As of today, 96,000 acres burned, 43% containment, Total 8,002 firefighters on scene; TDFPD Strike Team will be returning to district today; hoping for growing containment with rain in the upcoming forecast. Trustee Felton raised concern that the district would not be protected in the event of a fire due to the Zephyr Crew's King Fire assignment. Chief Sharit reassured everyone that we have our station firefighters and five Zephyr Crew members here to respond to fires in the district.

**Cascade Fire**- Located in Desolation Wilderness on the east side of Snow Lake. Started yesterday afternoon (9/24/14), 35 acres have burned as of today; approximately 3 crews responded as of last night and have requested 6 more.

**Financial Summary:**

One CD is scheduled to mature, so Wayne Omel has been invited to next month's meeting regarding investments on funds and current status of the markets.

**Attachments:**

Assistant Chief Novak is currently assigned to the King Fire as the Strike Team Leader of Type 6 Engines.

Thank you letter recognizing FF/P Paul Apple, FF/P Nick Robidart, Eng. Ben Pratt and Eng. Chris Peterson and their excellent customer service from a medical call at Harrah's on March 30<sup>th</sup>. All of us are very proud of the service our firefighters provide to the district each day.

**10. Discussion: Confirm next meeting with a proposed date of Wednesday, October 22<sup>nd</sup>, 2014 at 3:00 PM and possible agenda items.**

Meeting confirmed with a date change of Thursday, October 23<sup>rd</sup>, 2014 at Station 23 classroom.

Possible agenda items:

- Wayne Omel
- Fire Chief's Evaluation

**Adjourn**

Trustee Seibel motioned that the meeting be adjourned. Trustee Grant seconded the motion. Motion approved 5-0.

**Closed Session:** Per NRS 288.220, this portion is closed to the public as the Board of Trustees will be discussing collective bargaining.

This meeting was recorded on audio tape.

**Casey O'Neill**  
**Administrative Assistant/BOT Secretary**  
**Tahoe Douglas Fire Protection District**